

APPLYING FOR A PLACE IN A STUDENT DORM USING THE eHMS SERVICE

PLEASE NOTE: students studying on multiple degree programmes may submit an application from ANY programme of their choice (provided it meets the conditions described below, i.e. it is not their final term of study). However, please make WELL-CONSIDERED choices, as the student will be allocated a place from the Faculty pool from which they submitted the application, and ONLY THEN will they be able to make a booking. Example: a student is studying Forestry and Horticulture – if they submit an application from the Forestry programme, they will be allocated a place in the “Feniks” dormitory, not the “Bazyliśzek” dormitory.

- 1) Applications may ONLY be submitted between 1 June 2026 and 15 August 2026!!!
- 2) Applications may ONLY be submitted by full-time students!!!
- 3) Applications may ONLY be submitted by students with the following statuses: IT, EN, P, S, V, W, M, N
- 4) Applications may also be submitted by students with the following statuses: U, UZ, OP, ON, OX, A1, SZ and D (first-cycle studies only) – provided that, from 1 October 2026, their status changes to one of those listed in point 3 (when attempting to submit an application, a message will appear informing the student that their status must be verified)
- 5) Applications MAY NOT be submitted by persons with the following statuses: A, E, R, X, K, Y, D (first-cycle – engineering studies, second-cycle or uniform master's programmes) – a message will appear when attempting to submit an application
- 6) Applications MAY NOT be submitted by students currently in their final year of study, unless it is the final year of a Bachelor's degree and the student in question will commence a Master's degree from 01.10.2026
- 7) Applications MAY NOT be submitted by students with any arrears in payments as of the date of application (a message will appear when attempting to submit the application)
- 8) Applications MAY NOT be submitted by students who do not have information in HMS regarding the distance from their place of residence to the University (a message will appear when attempting to submit the application)

In accordance with the regulations on student benefits at the Warsaw University of Life Sciences (SGGW), this refers to the distance from the place of permanent residence, measured by the shortest route along the existing public road network to SGGW (Warsaw, ul. Nowoursynowska 166 – the entrance gate to the University),

Maps available online allow precise distance calculations.

We recommend <https://www.google.pl/maps> or <https://mapa.targeo.pl> (IMPORTANT: select the ‘short’ route option)

Additionally, the online application for a place in student accommodation for the 2026/27 academic year includes a “Distance II” field that displays the distance verified and entered by ADiSS staff for those who applied for a place in student accommodation for the 2025/26 academic year. The distance verified by ADiSS staff can be checked in the Virtual Dean's Office under the “My details” tab. For those who have not provided the information in Distance II, the data will be checked in sequence (according to <https://mapa.targeo.pl>) and entered after the student has submitted the electronic application.

PLEASE NOTE: the submitted application will be processed based on Distance II, i.e. the distance entered by ADiSS!!!

9) Applications MAY NOT be submitted by students whose hall of residence bookings for the 2025/26 academic year have been administratively cancelled! All bookings are administratively cancelled if the student made a booking but did not move in, did not cancel the reservation, or did not inform ADiSS of their cancellation (thereby preventing their fellow students from using the place during the main allocation period).

To unblock the option to submit an application, you must visit ADiSS in person.

10) Students wishing to apply for places for a child and/or spouse must contact ADiSS (Limba, room 27 or 32) before submitting the form

To submit your application, you must – after resolving all the formalities mentioned above (fees, distance, etc.) – log in to your account on the Virtual Dean's Office (eHMS) and then navigate to the form window via the path: Student Dorms [DS] –> Application for DS and, after ensuring that the displayed data is correct, click the ‘Submit application’ button

SUCCESSFUL SUBMISSION OF THE APPLICATION IS CONFIRMED BY A MESSAGE 😊

(We strongly recommend taking and saving a screenshot of the message confirming the submission of the application!)